

NSSA CLUB ASSISTANCE GRANT PROGRAM

Application Guidelines

Purpose: The purpose of the NSSA Club Assistance Grant Program is to provide help to member gun clubs. This program is designed to help sustain and grow the sport of Skeet Shooting providing increased opportunities for members and perspective members to participate in the game of Skeet Shooting. The application process is designed so that the NSSA Executive Committee can make the best investment decision ultimately providing the best return in the growth and perpetuation of our sport. Grants up to \$5000.00 can be awarded. Grants may be considered for virtually any worthy endeavor that measurably will grow the sport of Skeet Shooting now and in the future.

Requirements:

1. The applicant must be a member club in good standing of the National Skeet Shooting Association (NSSA).
2. Club must demonstrate consistent support of the NSSA and present a plan to support the NSSA in membership growth and the hosting of NSSA registered events.
3. Must provide a sound business plan that supports the financial stability of the club.
4. Must be members in good standing of their State or Territorial Associations.
5. Must provide proof of land ownership or long-term lease to insure long term viability of the club and its programs.

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Procedures:

1. Requesting club must submit a letter of application indicating reasons/justification for a NSSA grant. This letter should indicate and attach as necessary Items 2, 3, 4 and 5 in requirements above. This letter must also indicate how this grant proposal will benefit their club, club members, and the NSSA measurably perpetuating and growing the sport of Skeet Shooting.
2. The application letter must then be submitted for a 2-step review against the criteria for approval **PRIOR TO** being considered by the Executive Committee for a funding decision.

Step 1: Submit to your State Association for their review and approval.

Step 2: If approved at the State level, next, submit to your Zone Executive Committeeman for review and approval. If approved, the Executive Committeeman then forwards to Headquarters.

Both of these 2-steps must be completed such that the approved application reaches NSSA Headquarters **by December 1** to be considered at the annual Executive Committee winter meeting. Please email or mail to Headquarters as follows:

Email to:

Jessica Wolfe – jwolfe@nssa-nsca.com

Mail to:

NSSA Club Assistance Grant
Program Attn: Jessica Wolfe
5931 Rof Road
San Antonio, TX 78253

NOTE: Applications which have not been reviewed and approved by State Associations and Applicable Executive Committeeman will not be considered at the winter Executive Committee meeting. Those received after the deadline will be held for consideration at the next winter meeting.

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Club Responsibilities and Terms of Agreement: Grants are a long-term commitment by the NSSA to our member clubs helping to grow the sport of Skeet Shooting.

1. Once a Grant has been approved, the club must provide a written report once each year for 3-years to NSSA. This report will be reviewed by the Executive Committee at their winter meeting. **Reports must reach Headquarters by December 31 each year.** This report must provide verifiable measurements resulting from the grant. For example:
 - How the grant helped initiate and perpetuate increased growth in members and shooting participation using the following:
 - i. The number of new members NSSA and Club recruited each year.
 - ii. The number of registered NSSA shoots hosted along with the number of participants in each.
 - iii. Other substantiated evidence that the grant was of value to your club and the NSSA.
2. Host a minimum of two registered events annually for 3 years. Each event must have at least 10 participants.

NSSA will:

1. Send requesting club a letter indicating that the application has been received.
2. Following Executive Committee review notification of application approval or denial will be made.
3. Forward money to approved applicants.

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Binding Conditions: Once the receiving club cashes the check from NSSA, they will be considered to have accepted the terms of our agreement to include: Grant reimbursement to NSSA if the club is voluntarily dissolved, ceases operation, or fails to provide annual written report and hold two (2) NSSA registered shoots with a minimum of 10 participants per year, for three (3) years after receiving the grant.

Note: Applications which are not approved the first review cycle will be reconsidered the next year and, if not approved then, will be dropped from consideration.